

Burpham Preschool: Transition Policy

Purpose

The purpose of this policy is to ensure that every child experiences a positive, well-planned and supportive transition from preschool into primary school. We recognise that starting school is a significant milestone for children and their families. Effective transition arrangements help children feel confident, secure and ready for their new environment.

Aims

Burpham Preschool aims to:

- Support children emotionally, socially and practically as they prepare for school.
- Develop children's confidence, independence and resilience.
- Work closely with parents and carers throughout the transition process.
- Build positive relationships with receiving schools.
- Share relevant information about each child's learning, development and individual needs, with appropriate parental consent.
- Ensure that additional support needs are identified and communicated appropriately.
- Make the transition as consistent and familiar as possible for every child.

Preparing Children for School

Throughout their time at preschool, children will be encouraged to develop skills that support a successful transition to school. These may include:

- Becoming increasingly independent with dressing, toileting, eating and personal hygiene.
- Following routines and instructions.
- Developing confidence in communicating their needs and feelings.
- Taking turns, sharing and co-operating with others.
- Managing small challenges and developing problem-solving skills.
- Looking after their belongings.



- Becoming familiar with listening, concentrating and participating in group activities.
- Developing positive attitudes towards learning.

Children will have opportunities to talk about school, share their feelings and ask questions about what starting school will be like.

Visits and Transition Activities

Where possible, the preschool will work with local primary schools to provide transition opportunities. These may include:

- Visits to the child's new school.
- Meeting teachers and other school staff.
- Taking part in school activities or assemblies.
- Stories, role play and discussions about starting school.
- Looking at photographs or other information about the new school.
- Practicing routines that children are likely to experience at school.

Where visits are not possible, the preschool will use alternative activities to help children become familiar with the idea of starting school.

Working with Parents and Carers

Parents and carers are important partners in the transition process. The preschool will:

- Provide information about preparing children for school.
- Encourage parents to share any concerns, questions or information that may help their child.
- Discuss the child's progress and readiness for school.
- Provide information about transition activities and school visits.
- Signpost families to relevant support where appropriate.

Parents and carers will be encouraged to talk positively about starting school while recognising that children may experience a range of emotions.

Information Sharing

The preschool will work with the child's receiving school to support continuity of care and learning. Relevant information about the child's development, strengths, interests, learning needs and support requirements will be shared appropriately and in accordance with data protection and confidentiality requirements.

Where additional support is required, the preschool will work with parents, the receiving school and other relevant professionals to help ensure appropriate arrangements are in place before the child starts school.

Supporting Individual Needs

Every child is different, and transition arrangements will be adapted to meet individual needs where appropriate. Consideration will be given to children who:

- Have additional learning needs.
- May find changes in routine difficult.
- Have communication or language needs.
- Are experiencing significant changes at home.
- May need additional visits, preparation or reassurance.

The preschool will work with families and schools to agree appropriate transition support.

Confidentiality and Safeguarding

All information shared during the transition process will be handled sensitively and in accordance with the setting's confidentiality, safeguarding and data protection procedures.

Safeguarding concerns will always be dealt with in accordance with the preschool's safeguarding policy and relevant statutory requirements.

Reviewed: August 2026



Burpham
Preschool

In partnership with



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