**A cartoon character with text

Description automatically generated Burpham Preschool - Registration Form**

|  |  |  |
| --- | --- | --- |
| **Child Details** | | |
| First Name: Middle Name(s): Surname: | | |
| Date of Birth: | Male / Female | |
| Age at Entry: Years Months | | Position in Family |
| Religion: | | Languages Spoken at home: |

**Parent/Carer/Guardian Details**

**Parent/Carer/Guardian 1**

Full Name:

Date of Birth: NI Number: (needed to register children on funding portal)

Relationship to Child: Legal Parental Responsibility? YES / NO

Address:

Home Tel:

Mobile: Work:

Email address:

**Parent/Carer/Guardian 2**

Full Name:

Date of Birth: NI Number: (needed to register children on funding portal)

Relationship to Child: Legal Parental Responsibility? YES / NO

Address:

Home Tel:

Mobile: Work:

Email address:

Parent/Carer name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does your child have any special educational needs or disabilities (SEND)? *Please give details.*

**Session Request – Burpham Preschool**

Child's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DoB: \_\_\_\_\_\_\_\_\_\_\_

Preferred start date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (If new starter) Term: **Summer 25**

**\*Universal** **15 hrs - Funded sessions for 3-4yrs *or* \*Funded 15 hours** **FEET or Working Parent Sessions for 2yr olds - *(Please see \*3 & \*\*4 in the Self-Payment table below for options for extending the 15 hours for an additional 1pm or 3pm finish)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** |  | **Friday** |
| **9am–1pm *(total 4 hrs)*** |  |  |  |  |  |
| **9am - 3pm (*total 6 hrs)*** |  |  |  |  |  |

**\*Additional Sessions:** for **3/4yr** old children who are eligible for **15 hours Working Parents Entitlement**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** |  | **Friday** |
| **9am–1pm *(total 4 hrs)*** |  |  |  |  |  |
| **9am - 3pm (*total 6 hrs)*** |  |  |  |  |  |

Check your eligibility at: [Homepage | Childcare Choices](https://www.childcarechoices.gov.uk/) - <https://www.childcarechoices.gov.uk/>

**\*Self-payment Sessions:** For children/parents **not eligible** for **FEET** or **Working Parent funding** - **And additional days/sessions** **beyond** **15 hours funding**

|  |  |  |
| --- | --- | --- |
| **Session Times** | **2 Years** | **3-4 Years** |
| **1: 9am–1pm *(total 4 hrs)*** | **£34.12** | **£29.24** |
| **2: 9am - 3pm (*total 6 hrs)*** | **£51.18** | **£43.86** |
| **\*3: 12pm - 1pm (1 additional hour to extend 15 hours to 16 hours to have 4 x 9am - 1pm sessions) \*NOT available as a standalone session\*** | **£8.53** | **£7.31** |
| **\*\*4: 12pm - 3pm (3 additional hours to extend 15 hours to 18 hours to have 3 x 9am - 3pm sessions) \*NOT available as a standalone session\*** | **£25.59** | **£21.93** |

**Please Note:**

* To help children settle into preschool and form a secure, trusting and positive rapport with the staff and other children, **children must attend for a minimum number of two 9am-1pm sessions per week**.
* **We do not offer refunds for any sessions not attended, i.e. for sickness or holiday etc.**
* **Self-payment sessions will be invoiced through our ‘eyworks’ online admin management system and are to be paid within two weeks of receipt.**
* **Swapping sessions/days and ‘ad hoc’ additional sessions can be requested and will be permitted at the managers discretion, and availability for these will be based on numbers booked to be attending for the sessions requested. All additional sessions will need to be paid for at the current session rate.**

**Parent's Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent's signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_